

**List of documents to be Submitted for MCA-LE Admission at the time
of in-person reporting**

(Along with Two sets of Self Attested Good Quality Xerox Copies)

| Sr. No. | Name of the documents | Type | Remarks | Submission Status |
|----------------|--|---------------------------|-------------------------------------|--------------------------|
| 1. | Admit Card of GGSIPU CET - 2020 | Original | Will be retained by the Institution | |
| 2. | GGSIPU CET Score Card (Rank Card) | Print Out from Web-portal | Will be retained by the Institution | |
| 3. | 10 th Marksheet | Original | Will be returned after verification | |
| 4. | 10 th Passing Certificate | Original | Will be returned after verification | |
| 5. | Certificate in support of Date of Birth | Original | Will be returned after verification | |
| 6. | 12 th Marksheet | Original | Will be returned after verification | |
| 7. | 12 th Passing Certificate | Original | Will be returned after verification | |
| 8. | Qualifying Examination Marksheet (Graduation) – All the semesters | Original | Will be returned after verification | |
| 9. | Passing Certificate for Qualifying Examination (Graduation) | Original | Will be returned after verification | |
| 10. | Character Certificate, from the College last attended | Original | Will be retained by the Institution | |
| 11. | College Leaving / Transfer Certificate, from the College last attended | Original | Will be retained by the Institution | |
| 12. | Migration Certificate from the University, if Graduation is not obtained from GGSIPU | Original | Will be retained by the Institution | |
| 13. | Medical Certificate | Original | Will be retained by the Institution | |
| 14. | Certificate in support of Category, if any benefit is availed. | Original | Will be retained by the Institution | |
| 15. | Any Valid ID Proof | Original | Will be returned after verification | |
| 16. | Affidavit for Gap period, if any on Rs. 100/- Stamp Paper | Original | Will be retained by the Institution | |
| 17. | 05 Colour Passport Size Photographs - Latest, not older than 06 months. | Original Print | Will be retained by the Institution | |
| 18. | Registration / Admission Slip | Print Out | Will be retained by the Institution | |
| 19. | Provisional Allotment Letter | Print Out | Will be retained by the Institution | |
| 20. | Part Academic Fee Payment Receipt | Print Out | Will be retained by the Institution | |
| 21. | Certificate in support of having passed Qualifying Examination from Delhi to establish Category like Delhi/Outside Delhi | Original | Will be returned after verification | |