



IEEE Delhi Section with Computational Intelligence Society, Computer Society, Communication Society, Consultants Network Affinity Group, Life Members Affinity Group, Inter Society Relations, Industry Relations, TEMS, SMC, SIGHT Standing Committees of IEEE Delhi Section and Region-10 with following associations



CSI Delhi Chapter



Computer Society Chapter
IEEE Delhi Section



IITP New Delhi



IETE New Delhi



IEEE Delhi Section

Invite you for a Free **Webinar** on **04-03-2023, the Saturday**, at **06:00 p.m.** as per the details given hereunder:-

Speaker

Mr. Daman Dev Sood

International Resilience Trainer & Consultant

Date and Time Schedule

04-March-2023, the Saturday, from 06:00 p.m. to 07:30 p.m.

Title of the Talk

Business Etiquettes – the Ever-Evolving Need

Venue and Contact Details

CISCO WebEx Meeting Platform

CISCO WebEx Event ID and Password shall be sent on E-Mail to the registered participants, at-least one day in advance. Please check your Spam and other folders also for our emails and mark it as SAFE / NOT SPAM.

Programme Schedule

05:30 p.m. to 06:00 p.m. – Login, online Networking and Tea (at Home)

06:00 p.m. to 07:00 p.m. – Technical Talk

07:00 p.m. to 07:30 p.m. – Q & A Session followed by Certification

Registration Link and Fee

Registration Link: <http://bvicam.ac.in/webinars/>

No registration fee. It is absolutely free for the members of IEEE, CSI, IETE, ISTE, ISCA, IITP and Bharati Vidyapeeth, with pre-registration

Abstract of the Talk

While its mostly the common sense, we keep missing it and hence this is an Ever Evolving need in the professional world (corporate, academia, government, public/provate establishments – all included). The challenge is that these are generally not taught anywhere.

Our expert, Daman Dev Sood, with nearly four decades' experience in the corporate world, will deliever this session in a different style – completely interactive – based on cases covering Etiquettes in areas like Daily Start/ Stop Timing, Mails, Meetings, Phone, Respect, Leaves, Reports, Mandatory Trainings, Timesheets, Daily/ Weekly/ Monthly Reporting, Data Privacy, New colleagues, Other initiatives, Presentations/ documents, Social Media, Project Management etc.

The learnings are expected to enhance quality of our work life, being good to our interested parties, and making our organisations resilient. The session will provide new learnings to many, and to the experienced ones it will be a good refresher.

All are welcome:

Please circulate this to all your interested colleagues, associates and friends. Please register in large numbers and derive maximum benefit. **Advance registration is mandatory for participation. Participants will also get Participation Certificate.**

(Prof. M. N. Hoda)

Director, BVICAM, New Delhi

(Prof. Subrata Mukhopadhyay)

Chairperson, CNA Group, IEEE DS